Thrissur.

1265/VAST/ADMN/AS/VOL.I/090

14.09.2018

CIRCULAR

Issue of T.C & CC to M.Tech students (2016Admission)

This is to inform all concerned that the passing out students of M.Tech(2016 batch) are directed to contact the administrative office for collecting their Transfer Certificate & Conduct Certificate and all original documents on 19.09.2018 along with duly completed clearance certificate and ID card. The application form of due clearance(clearance certificate) are available in the department.

The caution deposit amount after deducting all dues, will be credited to the students bank account if provided within 10 days after issue of TC or else cheque will be issued.

Note:- For those students, who are not returning their ID cards, a fine of Rs.500/- will also be deducted from their caution deposit.

Principal

Copy To:

All HODs:-

VICT Office

Accounts VAS

Notice Board

dis19 CSE

1+0 D

EEE

140 D