

1265/VAST/ADMIN/AS/VOL.1/ 095

03.12.2018

CIRCULAR

SUB: Issue of T.C to MCA students –(2015 Admission)

This is to inform all concerned that the passing out students of MCA (2015batch) are directed to contact the administrative office for collecting their Transfer certificate & Conduct certificate and all original documents on 10-12-2018 along with duly completed clearance certificate and ID card , The Application form of due clearance certificate are available in the department .

Caution deposit amount after deducting all dues , will be credited to the students bank account if provided within 10 days after issue of TC or else cheque will be issued .

Note: The students those who are not returning their ID cards , a fine of Rs. 500/- will also be deducted from their caution deposit .


Principal


Copy to:

MCA HOD

VICT Office

Accounts VAST

Notice Board