VIDYA ACADEMY OF SCIENCE & TECHNOLOGY

Thalakkottukara P.O, Thrissur

Minutes of the IQAC Meeting

Date: 03.10.2022
Time: 2:00 PM – 3:00 PM
Venue: Board Room

AY 2022–23
No: VAST/IQAC/2022-23/2

Members

Sl.No	Name	Designation / Role	Attendees (Yes/No)
1	Dr. Saji C B	Principal / IQAC Chairperson	Yes
2	Dr. Susath C	Associate Professor, IQAC Coordinator	Yes
3	Dr. C Justine Jose	HoD, CE Dept.	No
4	Dr. Ramani Bai V	HoD, CSE Dept.	Yes
5	Dr. S Swapna Kumar	HoD, ECE Dept.	Yes
6	Dr. Mary P Varghese	HoD, EEE Dept.	Yes
7	Dr. N Ramachandran	HoD, ME Dept.	No
8	Mr. Anil Kumar K R	Associate Professor – ME Dept.	Yes
9	Dr. Jiby K Jose	HoD, AS Dept.	Yes
10	Dr. Jeeva K A	Associate Professor, ECE Dept.	Yes
11	Dr. Deepa Mohan	Associate Professor, CE Dept.	No
12	Mrs. Nisha Varghese	Assistant Professor – CE Dept.	Yes
13	Mrs. Sunitha C	Associate Professor, CSE Dept.	Yes
14	Mrs. Shameem S	Assistant Professor, CSE Dept.	Yes
15	Mrs. Divya K V	Assistant Professor, CSE Dept.	No
16	Mr. Amal Ganesh	Assistant Professor, CSE Dept.	No
17	Mrs. Divya Unni	Assistant Professor, ECE Dept.	Yes
18	Mr. Ramesh C R	Assistant Professor, ECE Dept.	No
19	Mr. Rajesh G R	Assistant Professor, ECE Dept.	No
20	Mrs. Neenu Thomas	Assistant Professor, EEE Dept.	Yes
21	Dr. Sooraj K Prabha	Associate Professor – ME Dept.	Yes
22	Mr. Vibin Antony	Assistant Professor – ME Dept.	Yes
23	Mrs. Aparna S Balan	Assistant Professor, MCA Dept.	No
24	Mrs. Siji K B	Assistant Professor, MCA	Yes
25	Dr. Sobha A P	Associate Professor, AS Dept.	Yes
26	Mrs. Sumitha P K	Assistant Professor, AS Dept.	No

Agenda

1. Confirmation of the minutes of the previous IQAC meeting.
2. Action taken report on decisions from the previous meeting.
3. Instructions to the Chief Superintendent of Exams for Odd Semester 2022–23 examinations.
4. NBA accreditation preparedness update.
5. NAAC accreditation cycle preparedness update.

6. Action taken report on decisions of the Governing Body (GB) meeting dated 25.07.2022.
7. Other related matters.

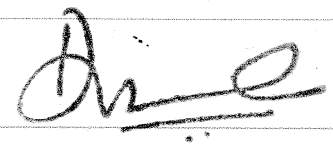
The meeting commenced at 2:00 PM. The Coordinator welcomed the IQAC members and briefed the agenda for the meeting.

Discussions and Decisions

Sl.No	Discussions and Decisions	Responsibility	Target Date
1	Confirmation of the minutes of the previous IQAC meeting (Meeting No. VAST/IQAC/2022-23/1, dated 04.07.2022).	IQAC	03.10.2022
2	Action taken report on decisions from the previous meeting was presented and noted.	IQAC	03.10.2022
3	Instructions were issued to the Chief Superintendent of Exams regarding the conduct of Odd Semester 2022–23 examinations, including scheduling, invigilation, and malpractice-prevention protocols.	Chief Superintendent of Exams / Dept. HODs	18.11.2022
4	Status update on NBA accreditation documentation and preparedness across departments.	NBA Coordinator / Dept. HODs	31.10.2022
5	Status update on NAAC accreditation cycle preparedness and documentation requirements.	NAAC Coordinator / Dept. HODs	31.10.2022
6	IQAC noted the decisions of the Governing Body meeting held on 25.07.2022 and reviewed the action taken thereon, including: continued progress on securing NBA accreditation for all departments under the ED, Academic Director, and Principal; the PO/PSO attainment review across all branches and department-specific corrective actions; the institutional roadmap toward Autonomous Status by 2030, in line with NEP 2020; 100% pass rates achieved in M.Tech programmes and the restructuring of MCA from a 3-year to a 2-year duration; direction to departments to introduce emerging, industry-relevant add-on courses; the Cambridge University partnership for the Business English Certificate programme for first-year students; first-year micro/mini project initiatives supervised by the Dean of Academics; ongoing evaluation of industry trends for course re-assessment and program adjustments; and the pause on formal international collaborations pending AICTE/APJAKTU policy guidance.	IQAC	30.11.2022

The meeting was adjourned at 3:00 PM.

Minutes of the meeting prepared by IQAC Coordinator

Principal 	 **IQAC Coordinator**