VIDYA ACADEMY OF SCIENCE & TECHNOLOGY

Thalakkottukara P.O, Thrissur

Minutes of the IQAC Meeting

Date: 03.07.2023
Time: 2:00 PM – 3:00 PM
Venue: Board Room

AY 2023–24
No: VAST/IQAC/2023-24/1

Members

Sl.No	Name	Designation / Role	Attendees (Yes/No)
1	Dr. Saji C B	Principal / IQAC Chairperson	Yes
2	Mr. Suresh Lal	Executive Director, VICT	Yes
3	Er. Lakshminarayanan K	Industry Representative	No
4	Dr. Prathapachandran Nair	Former Joint Director Technical Education Professional Body Representative	Yes
5	Dr. Susath C	Associate Professor AS- IQAC Coordinator	Yes
6	Mr. Boby Peter	Assistant Manager, VAST	Yes
7	Dr. Sreedevi A	Associate Professor (AS), IQAC Coordinator	Yes
8	Dr. Jeeva K A	Professor & HOD – AIML, NAAC Coordinator	Yes
9	Dr. Mary P Varghese	Professor & Head – EEE, NBA Coordinator	Yes
10	Dr. Anjali P Sasidharan	Assistant Professor – CE	Yes
11	Dr. Shameem S	Assistant Professor – CSE	
12	Dr. Vibin Antony	Assistant Professor – ME	Yes
13	Ms. Divya Unni	Assistant Professor – ECE	No
14	Ms. Neenu Thomas	Assistant Professor – EEE	Yes
15	Ms. Siji K B	Assistant Professor – MCA	Yes
16	Ms. Angel Joy	Student , CSE — Student Representative	Yes
17	Mr. Anilkumar K R	Associate Professor - ME	Yes
18	Ms. Nisha Varghese	Assistant Professor – CE	Yes
19	Mr. Febin Sunny	Alumni Representative	Yes

Agenda

1. Confirmation of the minutes of the previous IQAC meeting.
2. Action taken report on decisions from the previous meeting.
3. Review of Even Semester 2022–23 result analysis.
4. Preparedness for commencement of Odd Semester 2023–24 classes and the student orientation programme.
5. NBA accreditation preparedness update.
6. NAAC accreditation cycle preparedness update.
7. Action taken report on decisions of the Governing Body (GB) meeting dated 27.06.2023.
8. Other related matters.

The meeting commenced at 2:00 PM. The Coordinator welcomed the IQAC members and briefed the agenda for the meeting.

Discussions and Decisions

Sl.No	Discussions and Decisions	Responsibility	Target Date
1	Confirmation of the minutes of the previous IQAC meeting (Meeting No. VAST/IQAC/2022-23/4, dated 27.06.2023.	IQAC	03.07.2023
2	Action taken report on decisions from the previous meeting was presented and noted	IQAC	03.07.2023
3	Branch-wise result analysis of Even Semester 2022–23 examinations was reviewed. Pass percentages: Departments were directed to submit corrective action plans.	KTU Dept. Coordinators / Faculty members	17.07.2023
4	Preparedness review for commencement of Odd Semester 2023–24 classes and the student orientation programme was carried out.	KTU Dept. Coordinators / Faculty members	10.07.2023
5	Status update on NBA accreditation documentation and preparedness across departments.	NBA Coordinator / Dept. HODs	31.07.2023
6	Status update on NAAC accreditation cycle preparedness and documentation requirements.	NAAC Coordinator / Dept. HODs	31.07.2023
7	IQAC noted the decisions of the Governing Body meeting held on 27.06.2023 and reviewed the action taken thereon, including: approval of the Growth-oriented Strategic Framework (GoSF) covering academic excellence, research/professional practice, social engagement, and financial sustainability; establishment of 20 KPI enablers with periodic auditing; acceleration of steps toward Academic Autonomy by 2030; the PO/PSO attainment audit and department-level corrective action plans; KTU Curriculum 2023 changes including extended B.Tech final-year internships and Track-1/Track-2 M.Tech streams; identification of curriculum gaps for add-on courses; the ratified intake changes for B.Tech CSE, CE, ECE and M.Tech CE, ECE; and the 2025 target for on-campus industry incubation centres.	IQAC	31.08.2023
8	Academic Calendar for AY 2023-24 is verified & approved	IQAC	03.07.2023

The meeting was adjourned at 3:00 PM.

Minutes of the meeting prepared by IQAC Coordinator

Principal	**IQAC Coordinator**