

# Vidya Academy of Science and Technology

Thalakkottukara – Thrissur-680501

## Instructions to the Students

(University Examinations – July, 2021)

In view of the COVID-19 epidemic, the following guidelines are issued for the smooth conduct of university examinations and to ensure safety of all involved.

1. The end semester examinations of the final semesters of B.Tech will begin **from 09-07-2021, in the off line mode**
2. All students must follow the safety norms of Covid-19, set by the Government of Kerala and other authorities
3. Wearing mask is compulsory inside the campus
4. Everyone should undergo thermal scanning, arranged inside the college
5. Social distancing must be ensured within the campus
6. All students must wash and sanitize their hands before entering the examination hall
7. **The maximum marks for each subject will be 100.** Students can attempt all questions as per the guidelines in the question paper. **However, the marks earned will be normalized to a maximum of 70 marks by the University**
8. The maximum duration of the examination will be **2 hours and 15 minutes for regular candidate** and 3 hours for supplementary candidates. The examinations (FN session) will **commence at 09.30am**
9. Only eligible students (As approved by the University) can write the examination
10. **All students must report at examination hall by 09.00 am (FN session)/01.00 pm (AN session) positively, after ensuring the above mentioned safety measures. On Friday AN sessions, students must report at 01 .30 pm**
11. The seating arrangement will be displayed in college website one day in advance of the examination. The same will be displayed in the notice board placed in Main Block, South Block and North Block on the day of examination. Students are requested visit the college website to know the seating arrangement to avoid the gathering near notice boards
12. **Hall tickets shall be collected from the respective tutors** before entering the examination hall.
13. **All students must wear college ID card and uniform including Fridays.**
14. **In case of students those who did not receive college ID should bring any photo ID card approved by University/Govt. of Kerala (Passport/Aadhar/Driving License/etc.)**

15. The answer booklet with barcode will be provided inside the examination hall.
16. The students are required to fill the all compulsory details as per the instructions given by the invigilator.
17. In case of any errors in the data, immediately report to the invigilator for necessary instructions
18. After completion of the examination, the answered booklet must be deposited inside a polythene bag provided by the invigilator
19. Students from other institution must produce their photo ID card (**original and photocopy**) and the self-attested photocopy must be deposited in the polythene bag kept inside the exam hall.
20. The students in Quarantine, having Mild symptoms/ Covid positive and/or coming from Containment Zone must inform the same in advance to the Chief Supdt of Examinations through their respective GTs
21. Possession of mobile phone and other electronic devices, strictly restricted by the university, are totally banned inside the examination hall
22. Students need not sign in the attendance sheet
23. All rules and regulations of university examinations must be strictly followed
24. Students are not allowed to leave the examination hall without permission of the invigilator

**Stay Safe.**

**Best Wishes to all..!!**

**08-07-2021**

**-sd-  
Principal**