

From

Student Name
Student ID
Parent Name
Address
Mob No.

To

The Manger
Indian Overseas Bank
Thalakkottukara P O
Thrissur – 680501

Respected Sir / Madam

Sub:- conversion of Interest rate

We are kindly requesting you to convert my present interest rate to RLLR (Repo linked lending rate) at the earliest. I hereby attached also the annexure 3 for your reference.

Yours sincerely

Student Name with signature

Parent Name with signature

Date:

Place: