



VIDYA ACADEMY OF SCIENCE & TECHNOLOGY

Thalakkottukara P.O, Thrissur

Minutes of the IQAC Meeting

Date: 03.07.2023

Time: 2:00 PM – 3:00 PM

Venue: Board Room

AY 2023–24

No: VAST/IQAC/2023-24/1

Members

SLNo	Name	Designation / Role	Attendees (Yes/No)
1	Dr. Saji C B	Principal / IQAC Chairperson	Yes
2	Mr. Suresh Lal	Executive Director, VICT	Yes
3	Er. Lakshminarayanan K	Industry Representative	No
4	Mr. Bobby Peter	Assistant Manager, VAST	Yes
5	Dr. Sunitha C	Vice Principal, Professor – VAST	Yes
6	Ms. Ponsy Paul	Assistant Professor – CE; Secretary – ISTE	Yes
7	Dr. Sreedevi A	Associate Professor (AS), IQAC Coordinator	Yes
8	Dr. Jeeva K A	Professor & HOD – AIML, NAAC Coordinator	Yes
9	Dr. Mary P Varghese	Professor & Head – EEE, NBA Coordinator	Yes
10	Dr. Sajay K R	Associate Professor (MCA) – ISO Coordinator	Yes
11	Dr. Anjali P Sasidharan	Assistant Professor – CE	Yes
12	Dr. Sooraj K Prabha	Associate Professor – ME	Yes
13	Mr. Sivadasan E T	Associate Professor – CSE	Yes
14	Ms. Honeymol P K	Assistant Professor – ECE	Yes
15	Ms. Akhila R	Assistant Professor – EEE	No
16	Ms. Siji K B	Assistant Professor – MCA	Yes
17	Dr. Nisha A B	Associate Professor – AS & HUM, Admission Convenor	Yes
18	Ms. Angel Joy	Student , CSE — Student Representative	Yes

Agenda

1. Confirmation of the minutes of the previous IQAC meeting.
2. Action taken report on decisions from the previous meeting.
3. Review of Even Semester 2022–23 result analysis.
4. Preparedness for commencement of Odd Semester 2023–24 classes and the student orientation programme.
5. NBA accreditation preparedness update.
6. NAAC accreditation cycle preparedness update.
7. Action taken report on decisions of the Governing Body (GB) meeting dated 27.06.2023.
8. Other related matters.

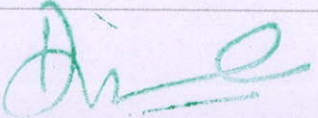
The meeting commenced at 2:00 PM. The Coordinator welcomed the IQAC members and briefed the agenda for the meeting.

Discussions and Decisions

SL.N o	Discussions and Decisions	Responsibility	Target Date
1	Confirmation of the minutes of the previous IQAC meeting (Meeting No. VAST/IQAC/2022-23/4, dated 27.06.2023).	IQAC	03.07.2023
2	Action taken report on decisions from the previous meeting was presented and noted	IQAC	03.07.2023
3	Branch-wise result analysis of Even Semester 2022–23 examinations was reviewed. Pass percentages: Departments were directed to submit corrective action plans.	KTU Dept. Coordinators / Faculty members	17.07.2023
4	Preparedness review for commencement of Odd Semester 2023–24 classes and the student orientation programme was carried out.	KTU Dept. Coordinators / Faculty members	10.07.2023
5	Status update on NBA accreditation documentation and preparedness across departments.	NBA Coordinator / Dept. HODs	31.07.2023
6	Status update on NAAC accreditation cycle preparedness and documentation requirements.	NAAC Coordinator / Dept. HODs	31.07.2023
7	IQAC noted the decisions of the Governing Body meeting held on 27.06.2023 and reviewed the action taken thereon, including: approval of the Growth-oriented Strategic Framework (GoSF) covering academic excellence, research/professional practice, social engagement, and financial sustainability; establishment of 20 KPI enablers with periodic auditing; acceleration of steps toward Academic Autonomy by 2030; the PO/PSO attainment audit and department-level corrective action plans; KTU Curriculum 2023 changes including extended B.Tech final-year internships and Track-1/Track-2 M.Tech streams; identification of curriculum gaps for add-on courses; the ratified intake changes for B.Tech CSE, CE, ECE and M.Tech CE, ECE; and the 2025 target for on-campus industry incubation centres.	IQAC	31.08.2023
8	Academic Calendar for AY 2023-24 is verified & approved	IQAC	03.07.2023

The meeting was adjourned at 3:00 PM.

Minutes of the meeting prepared by IQAC Coordinator

Principal			IQAC Coordinator
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